



### **Our mission statement:**

We provide a welcoming, happy and caring pre-school environment where each child is valued as an individual. By offering our children a high quality provision delivered through a play-based approach we aim for our children to grow up as competent, confident learners and communicators- healthy in mind, body and spirit. We ensure your child has an excellent start towards the next stage of their school life.

### **When can we join?**

The nursery is open to all children aged 2 years 6 months - 5 years old. Places for younger children are dependent on staffing levels. In the first days, do not be surprised if your child is a little shy about joining us. It's important they enjoy their experiences so we allow your child time to watch and absorb the feel of the group and join in when ready.



### **How do we pay?**

Children over the age of 3 are eligible for a free place commencing the term after they are three. Nursery grants offer you 5 three hour sessions for 38 weeks of the year. Otherwise each session is £18.00. Fees are payable every half term in advance, on receipt of your invoice. Sorry, but we cannot refund you for sessions not attended through illness or holidays as we still have our overheads to meet.



## Who is looking after us?

### Wendy Kelly (manager)

B.Ed.(Hons)

Early Years Professional Status in Early Years (2009)

Paediatric First Aid

**“The manager has an infectious drive toward continually building upon and enhancing the already outstanding provision” Ofsted 2016**

### Sandra Jolly (deputy)

NVQ level 3 (2008)

Paediatric First Aid

As a staff we have an extremely strong working relationship by sharing ideas, developing and reflecting on our practice. We always ensure that the ratio of staff to children is at least that required by Ofsted.



### Other Staff:

#### Angela Hinchliffe

NVQ level 3 (1994)

Paediatric first aid

Special Needs Co-ordinator

#### Eleanor Churchill

2 years of early childhood degree (level 5)

Currently working towards level 6

#### Helen Wilson

Basic early years training (2013)



## What should we wear?

In order to feel free to explore and experiment with all kinds of materials, including messy ones, it is best to send children in clothes that are easily washable and not new. Sensible shoes - no open toes and try to avoid laces!

## What will we do?

We offer your child fun and friendship with other children and adults. A wide range of activities, both inside and in our purpose built outdoor area, are available to all children including art, crafts, sand, water, malleable play, make-believe play, music, stories, circle time, visitors, ICT skills, yoga(mindfulness), construction toys, games, puzzles.

Milk and water will be offered to the children at snack time along with a variety of fruits.

We follow the principles as listed in the Early Years Foundation Stage

A Unique Child in Positive Relationships in an Enabling Environment will Learn(ing) and Develop(ment)

We cover the following areas of learning with all children seeking to move individuals on in their development: **Personal, Social and Emotional Development Language and Communication Physical Development Mathematics Literacy Understanding the World Expressive Arts and Design**

We keep a record of children's learning and development in the form of a 'Learning Journey Booklet' Through observations and alongside playing, talking and interacting in many ways with your child and yourselves we are able to plan for the next steps in their learning and development.

## Policies

These are available for you to read at nursery and we encourage you to do so.

## Equal opportunities

Our aim is to recognise and develop the individual importance of all children and adults within the Nursery by promoting self-esteem, fairness, trust towards one another, respect and tolerance of others beliefs, opinions and values. Our Nursery will provide an environment, which is welcoming, stimulating, caring and accessible to all.

## Safeguarding Children

Our first concern will always be for the welfare of your child. As care providers for your child, we are required to follow local safeguarding board's guidelines. All staff have enhanced disclosure checks and are trained in safeguarding issues.

## Illness

If your child seems unwell, please keep them at home (sickness or diarrhoea please leave at least 48 hours before they return to nursery). If your child has a contagious illness please inform us.



## Playing Nicely

Positive and desirable behaviour is always praised and encouraged by staff. We try to deal with disputes quietly but firmly, helping the children talk about their differences and solve their problems together. Physical punishment is never used. Occasionally, we may feel it appropriate to remove a child from an area or activity to diffuse a situation.

## Information Sharing

Half termly newsletters are shared with parents informing you of planned activities. A notice board will be in the entrance to ensure you don't miss anything.

We operate an Open-Door Policy and have regular meetings to discuss your child's learning and development.. With your permission we will also share records of your child's development with any other settings they attend and with the school they will go on to attend.

If you have a pre school child, why not come along and visit us at our premises at Kirkby and Great Broughton CE School.

## Session Times

Monday - Friday 9am-12noon. During term time only.

For further information please contact: Wendy Kelly 01642 713382 mobile 07508840155

or email: [wendykelly44@gmail.com](mailto:wendykelly44@gmail.com)

